

**ACTIVE/GUARD RESERVE (AGR) Vacancy**

**Announcement 26-018**

**(For On Board AGR Enlisted Only)**

**Rank: SSG**

**G3-Force Management NCO**

**MOS: 00F30 (E-6) ANY MOS**

**PARA/LIN 217/04 - Position Number 3222177**

**1720 Congressman W.L. Dickinson Drive**

**Montgomery, Alabama 36109**

**OPENING DATE: 30 January 2026**

**CLOSING DATE: 15 February 2026**

Duty Position Job Description/Criteria: Dedicated and detail-oriented Soldier to manage all Defense Travel System (DTS) authorizations and vouchers, oversee the section's budget utilizing Checkbook, and handles order management in support of net fielding and force management initiatives. This position will also serve as the primary for data entry within the section and will be responsible for processing and publishing permanent orders for the state. This role requires a high degree of accuracy and efficiency to support the section financial, logistical, and administrative functions.

**Special Requirements:**

Must have and be able to maintain a Secret Security Clearance

**If interested in interviewing for this position, please forward the following:**

1. Memorandum Requesting an Interview.
2. Current Soldier Talent Profile.
3. MEDPROS IMR Report.
4. Commander's Height & Weight Memo.
5. DA 5500/5501 (if applicable).
6. Last 3 NCOER's.
7. Last 2 record APFT/ACFT (DA 705).
8. Memo from MACOM AO acknowledging your interest in the position.
9. Security Clearance Verification Memo.

Application packet must be received NLT COB on **15 February 2026**. Please email packet to SFC Stayce E. Montgomery, [stayce.e.montgomery.mil@army.mil](mailto:stayce.e.montgomery.mil@army.mil). All documents must be combined into a PDF Packet. Any questions concerning this announcement contact SFC Montgomery, at the above email or call 334-271-7468.

**FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN RETURN OF APPLICATION WITHOUT ACTION. INCOMPLETE APPLICATION PACKETS WILL NOT BE PROCESSED. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE PROCESSED.**